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# Montgomery College

## MISSION STATEMENT

Montgomery Community College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- Those who want the first two years of a university education, either for an associate's degree or preparatory to another program;
- Those who want to prepare for a career not requiring a bachelor's degree;
- Highly capable high school juniors and seniors who participate in special programs; and
- Adults who want to continue their education, either to improve job skills or for personal enrichment.

## BUDGET OVERVIEW

The total recommended FY10 Operating Budget for Montgomery College is \$266.3 million, an increase of \$6.9 million or 2.7 percent from the FY09 approved budget of \$259.4 million. The County Executive recommendation funds 99.8 percent of the College's FY10 budget request and establishes an affordable and sustainable level of support that both addresses academic needs and maintains commitments to employees. Related Current Fund revenues (excluding the County contribution) are \$106.2 million, which represents an increase of \$5.9 million or 3.4 percent from the approved FY09 budget.

In addition to the total recommended Operating Budget for the College, the agency's Capital Improvement Program (CIP) requires current revenue funding. Approximately \$3.7 million in FY10 current revenues is recommended in the amended FY09-14 CIP.

Montgomery College's budget request is not detailed in this document. The College budget request may be obtained by contacting the Office of Budget and Management Studies, Montgomery College, 900 Hungerford Drive, Room 345, Rockville, Maryland 20850, phone 240.567.7290 or may be found on the College's web site at [www.montgomerycollege.edu/Departments/budget](http://www.montgomerycollege.edu/Departments/budget).

State law requires the Board of Trustees and the President to prepare and submit operating and capital budgets to the County Council. The operating budget request is normally submitted to the Council and County Executive in January each year. After final action by the Council in May, the Board adopts the approved budget in June. The College's approved budget is included in the Approved FY10 Operating and Capital Budgets, which are prepared by the Office of Management and Budget in July.

## Spending Affordability Guidelines

In February 2009, the Council approved FY10 Spending Affordability Guidelines (SAG) of \$219.9 million for the tax supported funds of Montgomery College. The Board of Trustees has requested \$218.7 million, which is \$1.1 million or 0.5 percent below the guideline. The County Executive recommends an appropriation of \$218.2 million for the tax supported funds.

## Enrollment

Enrollment is projected by the College to increase in FY10 to its highest level ever. Since FY97, enrollment has increased each year and is estimated by the College for FY10 at 16,628 full-time equivalent (FTE) students in credit programs. An FTE student for one year is calculated as the total number of credit hours divided by 30. The College projects a 2.2 percent increase in FY10 in FTE student enrollment, compared to its FY09 estimate, and expects annual enrollment to grow by 2.7 percent from FY10 to FY14. The College's projections assume approval of the proposed renovation and construction schedule in the Capital Improvements Program.

## Tuition

For FY09, the College request is based on an increase of \$3 per semester hour, from \$99 to \$102, for County residents; a \$6 per semester hour increase for State residents to \$209; and a \$9 per semester hour increase for out-of-state residents to \$284. The consolidated fee for all students would remain at 20 percent.

Tuition and other student fees represent approximately 32.2 percent of the revenue proposed by the College to fund the FY10 budget.

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## **State Funding**

The total amount of State funding assumed in the Executive's Recommended FY10 budget is estimated to be \$39.8 million. It is comprised of \$33.5 million allocated to the Current Fund and \$6.3 million to the Workforce and Development Fund. The College allocates formula funds to the Current Fund and Continuing Education Fund based on the proportionate share of FTE students for most University System of Maryland institutions.

In addition, the College receives two State grants. The FY10 proposed State budget includes \$2.0 million for Limited English Proficiency grants (English for Students of Other Languages or ESOL). The College budget also includes \$400,000 in State grant funds for the State of Maryland Technology Match (ITP) program. Both these grants are included in the Federal, State, and Private Grants and Contracts Fund.

## **Tax-Supported Funds**

The College has realized significant growth in its budget in recent years, and the total cost per full-time equivalent student has increased above rates of inflation. The cost per full-time equivalent student has increased at an average annual rate of 8.5 percent since FY91 and will reach \$13,110 in FY10, based on the College's request.

The County Executive recommends a total appropriation of \$218.2 million in the three tax supported funds (Current, Emergency Plant Maintenance and Repair, and Tax-Supported Grants). This amount is an increase of \$5.9 million or 2.8 percent over the \$212.4 million approved in FY09.

### **Current Fund**

In the Current Fund, the County Executive is recommending an appropriation of \$217.5 million, an increase of \$5.9 million or 2.8 percent more than the \$211.6 million approved in FY09. The Executive recommends a reduction of \$500,000 from the College's request for the projected increase to prefund retiree health insurance. This recommendation is based on the College's estimated tuition and fees, which includes the rise in tuition rates noted above. Although these higher rates are incorporated in the budget request, the Board has not yet acted to approve them.

### **Emergency Plant Maintenance and Repair Fund**

The Emergency Plant Maintenance and Repair Fund provides for unanticipated expenditures to make emergency repairs not funded elsewhere in the budget. The County Executive recommends an appropriation of \$350,000, the same level as the FY09 approved budget.

### **Tax-Supported Grant Fund**

The Tax-Supported Grant Fund provides for community needs not met elsewhere. The County Executive recommends an appropriation of \$400,000 to support the College's adult literacy programs.

## **Other Funds**

### **Cable Television**

The County Executive recommends an appropriation of \$1.5 million for the Cable Television Fund, which provides for production and operation of the College's higher education channel on the County's cable system. The requested amount would provide instructional programs and public service offerings by the College to the community. Additional detail on the College's Cable budget can be found in the Cable Communications Plan in this volume.

### **Special Funds**

The College's Workforce Development and Continuing Education Fund is supported by a combination of student tuition and fees and State reimbursements, which are based on the FTE student enrollment in the academic year that occurred two years prior to the current year. The County Executive recognizes the importance of higher education to the economic development of Montgomery County and recommends an appropriation of \$16.1 million for this Fund, the level requested by the College and a \$1.8 million or 12.2 percent increase from the amount approved in FY09.

The Auxiliary Enterprises Fund includes the Bookstore, the Child Care Center, and Food Services, and is supported by revenue earned from these activities. The College requests and the County Executive recommends an appropriation of \$6.2 million for this fund, an increase of 6.9 percent from the amount approved in FY09.

The Grants and Contracts Fund includes grants and contracts received by the College from all sources. The College requests and the County Executive recommends an appropriation of \$19.1 million for this fund.

## LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ *Children Prepared to Live and Learn*
- ❖ *Strong and Vibrant Economy*
- ❖ *Vital Living for All of Our Residents*

## PROGRAM CONTACTS

Contact Donna Dimon of the Montgomery College at 240.567.7294 or Bryan Hunt of the Office of Management and Budget at 240.777.2770 for more information regarding this agency's operating budget.

## BUDGET SUMMARY

	Actual FY08	Budget FY09	Estimated FY09	Recommended FY10	% Chg Bud/Rec
<b>CURRENT FUND MC</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Current Fund MC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	191,379,488	211,607,803	204,987,680	217,499,063	2.8%
Capital Outlay	0	0	0	0	—
<b>Current Fund MC Expenditures</b>	<b>191,379,488</b>	<b>211,607,803</b>	<b>204,987,680</b>	<b>217,499,063</b>	<b>2.8%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	1,653.1	1,719.8	1,719.8	1,709.8	-0.6%
<b>REVENUES</b>					
Tuition and Fees: Current Fund	62,594,614	67,524,390	67,672,067	70,084,943	3.8%
State Aid	28,363,242	31,544,743	30,266,926	33,505,421	6.2%
Other Student Fees: Current Fund	956,594	1,047,841	1,105,481	1,041,516	-0.6%
Fed. State & Priv. Gifts & Grants	307,888	300,000	317,555	300,000	—
Current Fund: Interest	1,302,734	1,040,000	440,000	380,000	-63.5%
Current Fund: Performing Arts Center	96,411	115,000	90,426	115,000	—
Current Fund: Other Revenue	575,513	1,175,000	659,644	800,000	-31.9%
<b>Current Fund MC Revenues</b>	<b>94,196,996</b>	<b>102,746,974</b>	<b>100,552,099</b>	<b>106,226,880</b>	<b>3.4%</b>
<b>EMERGENCY REPAIR FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Emergency Repair Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	277,612	350,000	350,000	350,000	—
Capital Outlay	0	0	0	0	—
<b>Emergency Repair Fund Expenditures</b>	<b>277,612</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>REVENUES</b>					
EPMRP: Investment Income Non-Pooled	22,629	10,000	10,000	10,000	—
<b>Emergency Repair Fund Revenues</b>	<b>22,629</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	—
<b>GRANT FUND MC</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund MC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	8,978,287	20,407,500	20,407,500	19,148,000	-6.2%
Capital Outlay	0	0	0	0	—
<b>Grant Fund MC Expenditures</b>	<b>8,978,287</b>	<b>20,407,500</b>	<b>20,407,500</b>	<b>19,148,000</b>	<b>-6.2%</b>

	Actual FY08	Budget FY09	Estimated FY09	Recommended FY10	% Chg Bud/Rec
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>REVENUES</b>					
Federal/State/Private Grants	8,978,287	20,407,500	20,407,500	19,148,000	-6.2%
<b>Grant Fund MC Revenues</b>	<b>8,978,287</b>	<b>20,407,500</b>	<b>20,407,500</b>	<b>19,148,000</b>	<b>-6.2%</b>
<b>AUXILIARY FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Auxiliary Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	3,138,212	5,790,519	5,790,519	6,189,822	6.9%
Capital Outlay	0	0	0	0	—
<b>Auxiliary Fund Expenditures</b>	<b>3,138,212</b>	<b>5,790,519</b>	<b>5,790,519</b>	<b>6,189,822</b>	<b>6.9%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	45.5	50.0	50.0	50.0	—
<b>REVENUES</b>					
Auxiliary Fund: Interest Income	67,027	97,109	97,109	71,871	-26.0%
Other Revenues: Miscellaneous	743,283	1,032,000	1,032,000	1,075,000	4.2%
Other Revenues: Performing Arts Center	122,443	190,000	190,000	400,000	110.5%
Sales	2,250,273	4,233,868	4,233,868	4,519,058	6.7%
<b>Auxiliary Fund Revenues</b>	<b>3,183,026</b>	<b>5,552,977</b>	<b>5,552,977</b>	<b>6,065,929</b>	<b>9.2%</b>
<b>WORKFORCE DEVELOPMENT &amp; CONTINUING ED</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Workforce Development &amp; Continuing Ed Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	10,146,568	14,380,330	11,791,000	16,136,583	12.2%
Capital Outlay	0	0	0	0	—
<b>Workforce Development &amp; Continuing Ed Expenditures</b>	<b>10,146,568</b>	<b>14,380,330</b>	<b>11,791,000</b>	<b>16,136,583</b>	<b>12.2%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	80.0	84.0	84.0	84.0	—
<b>REVENUES</b>					
Other Revenues; Miscellaneous	21,727	100,000	50,000	200,000	100.0%
Other Revenues: Interest	199,767	200,000	200,000	200,000	—
Tuition and Fees: Continuing Education	5,855,194	6,489,755	5,900,000	7,175,000	10.6%
State Aid	6,726,752	7,832,363	7,256,003	6,282,515	-19.8%
<b>Workforce Development &amp; Continuing Ed Revenues</b>	<b>12,803,440</b>	<b>14,622,118</b>	<b>13,406,003</b>	<b>13,857,515</b>	<b>-5.2%</b>
<b>CABLE TELEVISION FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Cable Television Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,218,346	1,321,600	1,321,600	1,464,600	10.8%
Capital Outlay	0	0	0	0	—
<b>Cable Television Fund Expenditures</b>	<b>1,218,346</b>	<b>1,321,600</b>	<b>1,321,600</b>	<b>1,464,600</b>	<b>10.8%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	11.0	11.0	11.0	11.0	—
<b>ENDOWMENT FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Endowment Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	49,046	250,000	250,000	250,000	—
Capital Outlay	0	0	0	0	—
<b>Endowment Fund Expenditures</b>	<b>49,046</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>—</b>

	Actual FY08	Budget FY09	Estimated FY09	Recommended FY10	% Chg Bud/Rec
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>REVENUES</b>					
Interest	26,677	5,000	5,000	5,000	—
<b>Endowment Fund Revenues</b>	<b>26,677</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	—
<b>MAJOR FACILITIES RESERVE FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Major Facilities Reserve Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	2,352,356	2,400,000	2,400,000	2,400,000	—
Capital Outlay	0	0	0	0	—
<b>Major Facilities Reserve Fund Expenditures</b>	<b>2,352,356</b>	<b>2,400,000</b>	<b>2,400,000</b>	<b>2,400,000</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>REVENUES</b>					
Student Fees	3,049,127	2,486,705	2,486,705	2,970,700	19.5%
Interest Income	127,859	37,100	37,100	29,300	-21.0%
<b>Major Facilities Reserve Fund Revenues</b>	<b>3,176,986</b>	<b>2,523,805</b>	<b>2,523,805</b>	<b>3,000,000</b>	<b>18.9%</b>
<b>MC GRANTS TAX SUPPORTED FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>MC Grants Tax Supported Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	399,737	400,000	400,000	400,000	—
Capital Outlay	0	0	0	0	—
<b>MC Grants Tax Supported Fund Expenditures</b>	<b>399,737</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
<b>TRANSPORTATION FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Transportation Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	640,607	2,500,000	2,500,000	2,500,000	—
Capital Outlay	0	0	0	0	—
<b>Transportation Fund Expenditures</b>	<b>640,607</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	2.0	2.0	2.0	1.0	-50.0%
<b>REVENUES</b>					
Miscellaneous Other	279,205	0	0	0	—
Student Fees	2,123,835	2,500,000	2,500,000	2,500,000	—
<b>Transportation Fund Revenues</b>	<b>2,403,040</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	—
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>218,580,259</b>	<b>259,407,752</b>	<b>250,198,299</b>	<b>266,338,068</b>	<b>2.7%</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
<b>Total Workyears</b>	<b>1,791.6</b>	<b>1,866.8</b>	<b>1,866.8</b>	<b>1,855.8</b>	<b>-0.6%</b>
<b>Total Revenues</b>	<b>124,791,081</b>	<b>148,368,374</b>	<b>144,957,384</b>	<b>150,813,324</b>	<b>1.6%</b>

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

The Maryland Higher Education Commission (MHEC) requires an annual report from the state's community colleges that updates institutional progress ("Performance Accountability Report" [PAR]) on several broad goals that are part of the State Plan for Postsecondary Education. Those goals are accompanied by 33 Indicators on which community colleges set targets ("benchmarks") for the end of the five-year cycle, which will be the report issued in July, 2011. A selection of some of those Indicators is provided here as Performance Measures for Montgomery College.

### Accessibility and Affordability

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>Target FY 2010</u>
Annual unduplicated headcount				
<b>Credit Students</b>	32,881	32,922	33,520	33,867
<b>Non-credit Students</b>	23,783	25,114	27,544	26,161
				<u>Target - Fall 2010</u>
	<u>Fall 2005</u>	<u>Fall 2006</u>	<u>Fall 2007</u>	
MC Share of Montgomery County Residents in MD Colleges	40.9%	50.3%	48.7%	44.0%
				<u>Target FY 2010</u>
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	
Enrollment in online courses	6,438	7,971	8,461	13,017
				<u>Target FY 2010</u>
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2008</u>	
MC Tuition & Fees as pct. of MD public four-year colleges	53.9%	53.9%	55.3%	56.0%

### Quality and Effectiveness

	<u>Grads of 2000</u>	<u>Grads of 2002</u>	<u>Grads of 2005</u>	<u>Grads of 2008</u>
Graduate satisfaction with educational goal achievement	99.0%	97.0%	93.0%	92.0%
Graduate satisfaction with preparation for transfer	79.0%	88.0%	91.0%	92.0%
	<u>Spring 2003</u>	<u>Spring 2005</u>	<u>Spring 2007</u>	<u>Spring 2009</u>
Non-returning students' goal attainment	79.0%	82.0%	74.0%	85.0%

### Diversity

	<u>Fall 2005</u>	<u>Fall 2006</u>	<u>Fall 2007</u>	<u>Fall 2010</u>
Minority student enrollment				
<b>MC minority percent</b>	52.8%	53.5%	53.1%	55.0%
<b>Minority pct. of County adults</b>	42.2%	42.9%	43.5%	
Minority percent of FT faculty	26.6%	25.2%	27.5%	30.0%
Minority percent of admin/prof. staff	35.6%	38.6%	37.6%	39.0%

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

### Economic Growth and Workforce Development

	Grads of 2000	Grads of 2002	Grads of 2005	Grads of 2008
Graduate satisfaction with job preparation	76.0%	79.0%	89.0%	85.0%
Employer satisfaction with career program graduates	83.0%	93.0%	100.0%	92.0%
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2010</u>
Licensure exam pass rates				
Radiologic Technology	100.0%	100.0%	100.0%	90.0%
Nursing	78.0%	87.0%	93.3%	90.0%
Physical Therapy Asst.	75.0%	100.0%	77.0%	90.0%
Contract Training Courses				
Annual unduplicated headcount	4,339	4,369	4,034	4,500
Annual enrollment in courses	6,563	6,124	6,329	6,500

### Community Outreach and Impact

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2010</u>
Noncredit community service and lifelong learning				
Annual unduplicated headcount	8,939	10,914	14,909	12,000
Annual enrollment in courses	13,817	17,929	21,616	19,000
Noncredit basic skills and literacy				
Annual unduplicated headcount	3,765	6,330	6,450	6,400
Annual enrollment in courses	5,401	10,549	10,628	11,000

### Effective Use of Public Funding

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2010</u>
Expenditures on Instruction as a percent of total expenditures	41.0%	41.0%	40.4%	43.0%
Expenditures on Instruction + Academic Support as percent of total	51.5%	51.3%	50.9%	53.0%

# Montgomery College – Overall Structure

